

# COMMISSIONS AND CHARGES TABLE

## Physical Persons and Legal Entities

Effective as of 18/12/2023

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5. CREDIT FACILITIES
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## 1. ACCOUNTS

Account opening fee	Free of charge	Physical Persons
Account opening fee for Client Accounts (Specific), Legal Entity without the provision of credit facilities and Provident Funds/Pension Funds/Trading Accounts / individual accounts for professional use (e.g., administration account, liquidator account, trade name etc)	€100	
Maintenance Fees for Current Accounts with limits (Overdraft)	Up to €100.000: €30	Physical Persons and Legal Entities, quarterly charge
	Over €100.000 to €1.000.000: €50	
	Over €1.000.000: €150	
Maintenance Fees for Current Accounts without limits (without Overdraft) – see Note 1	Free of charge	Physical Persons
	€30	Legal Entities, quarterly charge per customer
Liquidity Fee - see Note 6	0,50%	Applicable only for Governmental, Semi-Governmental and Insurance Organisations and Institutional Customers. Semi-annual fee calculated based on the daily balance (end of day) of Current Accounts in Euro. An amount of up to €100.000 per customer is exempted from the balance on which the fee is charged.
Issue of statements upon customer request	€5	Per statement - Active accounts
	€5 to €50	Per statement – Closed / Terminated accounts
Statement Printing and Mailing Cost	€5	Per account, monthly charge
Account excesses - Special Approval Required	€12	Per transaction
Current account 'no activity' fee - Physical Persons - see Note 1 (Charge for current accounts with no transactions in a consecutive period of 6 months or longer)	€50 every six months	Minor accounts are exempted

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<b>Current account 'no activity' fee</b> <b>- Legal Entities - see Note 1</b> (Charge for current accounts with no transactions in a consecutive period of 6 months or longer)	<b>€100 every six months</b>	
<b>Account Review fee</b>	<b>€300</b>	Review fee on Client Accounts (Pool) and Provident Funds. Charge, per Review.
	<b>€100</b>	Review fee on small to medium Legal Entities. Charge, per Review.
	<b>€250 min / €750 max</b>	Review fee on Corporate Group Companies (requiring enhanced due diligence) Charge, per Review
<b>Change of Structure</b>	<b>€50 min / €100 max</b>	Changes in a company's structure / signatories
<b>Payment of fixed deposit account, with fixed interest rate, prior to maturity (early withdrawal fee)</b>	<b>Amount withdrawn x 1,00% x days remaining to maturity / 365 days (or 366 days in a leap year)</b>	
<b>Withdrawal from Notice Accounts (local currency) without notice (early withdrawal fee)</b>	<b>Amount withdrawn x 1,00% x days remaining for the notice to be effected / 365 days (or 366 days in a leap year)</b>	
<b>Withdrawal from cdb saver account on days other than those defined in the Account Opening Terms and Conditions (early withdrawal fee)</b>	<b>Amount withdrawn x 1,00% x number of remaining days until the next first business day of the month or the week that follows (according to the product type) / 365 days (or 366 days in a leap year)</b>	

**2. CHEQUES**

<b>Cheques Cashed</b>	<b>€2</b>	Per cheque
<b>Chequebooks</b>	<b>€25</b>	Per chequebook
	<b>€20</b>	<u>Through eBanking</u> per chequebook
<b>Cheques printed on continuous paper / Chequebooks of Special printing</b>	<b>€20</b>	Per 100 cheques  Additional stamp duty €0,05 for every cheque is charged. The cost of printing is not included.
<b>Stop payment of cheques</b>	<b>€10</b>	Per cheque
	<b>max €20</b>	For each request
	<b>€10</b>	Per cheque

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<b>Cancellation of stop payment of cheques</b>	<b>max €20</b>	For each request
<b>Issued cheque returned unpaid through Clearing or over the counter (Drawer's charge)</b>	<b>€35</b>	Per cheque - if returned due to insufficient funds
	<b>€10</b>	Per cheque - if returned due to other reasons
<b>Deposited cheque returned unpaid for any reason (charged on beneficiary)</b>	<b>€10</b>	Per cheque
<b>Return of scanned copies of paid cheques to the drawer (customer)</b>	<b>€10</b>	Per cheque
	<b>max €50</b>	Per date-scanned cheques only
	<b>Free of charge</b>	Through eBanking
<b>Payment of held cheques (excluding foreign currency accounts)</b>	<b>€20</b>	Per cheque
<b>Special presentation of cheques</b>	<b>€50</b>	For each cheque that cdbbank presents to other local Banks
	<b>€25</b>	For every cdbbank cheque presented from other local Banks
<b>Issue of Bankers' Draft - see Note 2</b>	<b>0,15%, min €10 / max €25</b>	
<b>Cancellation of Bankers' Draft</b>	<b>€10</b>	

### 3. PAYMENTS AND FOREIGN EXCHANGE

#### 3.1 OUTWARD PAYMENTS

<b>Payments through SEPA in Euro</b> - see Note 2 and Note 3	<b>eBanking</b>	<b>Other Channels</b>	Processing Fee
	<b>Up to €1.000: €4</b>	<b>Up to €5.000: €15</b>	
	<b>Over €1.000 to €5.000: €6</b>		
	<b>Over €5.000 to €50.000: €10</b>	<b>Over €5.000 to €50.000: €20</b>	
	<b>Over €50.000: €20</b>	<b>Over €50.000: €30</b>	
		<b>0,07%, max €250</b>	<b>0,10%, max €300</b>
<b>Payments through SWIFT in all Currencies</b> - see Note 2	<b>eBanking</b>	<b>Other Channels</b>	Processing Fee
	<b>Up to €5.000: €5</b>	<b>Up to €5.000: €15</b>	
	<b>Over €5.000 to €50.000: €10</b>	<b>Over €5.000 to €50.000: €20</b>	
	<b>Over €50.000: €20</b>	<b>Over €50.000: €30</b>	
		<b>0,10%, min €5, max €250</b>	<b>0,15%, min €10, max €400</b>
<b>Correspondent charges collected from the applicant (for payments with charges ‘OUR’)</b> - includes non-PSD regulated payments	<b>Up to €12.500: €25</b>		
	<b>Over €12.500 to €50.000: €50</b>		
	<b>Over €50.000: €75</b>		
<b>Transfers with same day value</b>	<b>0,05%, min €20, max €200</b>		In addition to the above charges
<b>Missing Beneficiary’s IBAN/BIC</b>	<b>€25</b>		
<b>Change / Cancellation / Correction</b>	<b>€50</b>		
<b>Fax / e-mail advice</b>	<b>€5</b>		
<b>Payments within the Bank, in the same currency</b>	<b>Free of charge</b>		
<b>Transaction due diligence fee (where applicable)</b>	<b>0,50%, min €50</b>		

#### 3.2 INWARD PAYMENTS

<b>Payments through SEPA</b>	Up to €2.000: Free of charge	Processing fee
	Over €2.000 to €10.000: €2	
	Over €10.000 to €20.000: €6	
	Over €20.000 to €50.000: €10	
	Over €50.000: €30	

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<b>Payments through SWIFT - see Note 2</b>	<b>Up to €10.000: €10</b>	<b>Processing fee</b>
	<b>Over €10.000 to €50.000: €15</b>	
	<b>Over €50.000: €40</b>	
<b>Change / cancellation / correction</b>	<b>€50</b>	
<b>Transaction due diligence fee (where applicable)</b>	<b>0,50%, min €50</b>	

**3.3 BANKNOTES IN EURO OR IN FOREIGN CURRENCY**

<b>Cash withdrawal - from Euro account (No conversion)</b>	<b>Up to €2.000: Free of charge</b>	
	<b>Over €2.000: 0,10%</b>	
<b>Cash withdrawal - from foreign currency account (No conversion)</b>	<b>0,50%, min €5</b>	
<b>Cash Deposit</b>	<b>Free of charge</b>	
<b>Purchase / Deposit of foreign currency notes (deposit to same or different currency account) - see Note 2</b>	<b>0,50%</b>	
<b>Sale of foreign currency notes (from Branch) - see Note 2</b>	<b>0,50%, min €5</b>	<b>Handling Fee</b>

**3.4 FORWARD FX CONTRACTS**

<b>Forward Foreign Exchange Contracts</b>	<b>0,20%, min €35 / max €1.000</b>	<b>All currencies</b>
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**4. eBANKING**

<b>Hard Token - see Note 4</b>	<b>€25</b>	
<b>Soft Token - see Note 4</b>	<b>€10</b>	

## 5. CREDIT FACILITIES

Documentation fees (paid once)	€250	Fixed charge
	€500	Fixed charge for customers with registration of mortgage
Interest on overdraft excesses and Loan Arrears	2,00%	Additional interest rate on the amount in excess / in arrears
Fees on overdraft excesses and Loan Arrears	€20	Per month after 30 days in arrears
Cancellation fee of approved facility, subject to the right of withdrawal	0,50%, max €1.000	
Notifications / Letters / Notices regarding Loan Arrears / Overdraft Excess / Default / Termination	€5	Per letter
Issuance of confirmation letters / consents / changes of signatories for current accounts with or without an overdraft, loan facilities or collaterals	€100	Per letter
Issue of Waivers	Up to €300.000: €200	
	Over €300.000: €400	
Early repayment / settlement fee for credit facilities that DO NOT fall within the Credit Consumer Law 106(I)/2010 or the Consumer Credit Housing Law 41(I)/2017	As per terms of the contract	
Early repayment / settlement fee for credit facilities that fall WITHIN the Credit Consumer Law 106(I)/2010 or WITHIN the Consumer Credit Housing Law 41(I)/2017	Subject to the provisions of the Laws	
Disbursement fee	€25	Per withdrawal
Commitment fee	1,50%	On the daily balance of the unutilised amount
Bank Charges for Registration/ Amendment/Release of Mortgages	min €100 / max €250	
Search for Individuals and Businesses - see Note 4	€30 - €80	At the discretion of the Bank (Depending on the cost/work involved)

**6. TRADE FINANCE SERVICES****6.1 LETTERS OF CREDIT****6.1.1 IMPORT LETTERS OF CREDIT**

Opening commission / Extension - without confirmation	0,20% per month or part thereof, min. period 3 months (0,60%), min €50	
	0,20% for every additional month or part thereof	
Opening commission / Extension - confirmed	0,20% per month or part thereof, min. period 3 months (0,60%), min €50	
	0,20% for every additional month or part thereof	
Amendment fees	€30	
Handling commission	0,25% min €10 / max €850	
Exchange commission (Collected whenever there is a conversion of currency and replaces Handling commission)	0,50% min €10 - For amounts over €35.000 is reduced to 0,40% min €175 / max €500	
Acceptance commission	0,60% for the first quarter or part thereof, min €50	
	0,20% for every additional month or part thereof for the duration of the credit	
Discrepancy fees	€75 / USD90	
Payment / Reimbursement fees	Equivalent of €100 (excluding 'SWIFT' messages)	
Cancellation commission (before or after the issuance)	€20	

**6.1.2 EXPORT LETTERS OF CREDIT**

Advising commission	0,05% min €50 / max €150	
Advising commission for non- customers	0,10% min €90 / max €170	
Confirmation commission	0,20% per month or part thereof, minimum period 3 months (0,60%), min €100, to be collected in addition to the advising commission	
Acceptance commission (for confirmed Credits)	0,20% per month or part thereof, minimum period 3 months (0,60%), min €100	
Advice of Amendment	€30	



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Handling commission	0,25% min €10 / max €850	
Exchange commission (Collected whenever there is a conversion of currency and replaces Handling commission)	0,50% min €10 - For amounts over €35.000 is reduced to 0,40% min €175 / max €500	
Payment / Execution commission	0,25% min €50 / max €150	
Discrepancy fees	€80	
Pre-checking of documents	min €35 / max €80	
Assignment of proceeds	€40	
Cancellation in case L/C expired unutilized	€25	

**6.1.3 TRANSFERABLE LETTERS OF CREDIT**

Transfer / Extension Commission (Transferring of a Credit or part of it)	0,15% per month or part thereof, min. period 3 months (0,45%), min €80	
Amendment fees	€30	
Payment / Reimbursement fees	Equivalent of €100 (excluding 'SWIFT' messages)	

**6.2 LETTERS OF GUARANTEE**
**6.2.1 LETTERS OF GUARANTEE - LOCAL**

Issuance commission	0,15% per month or part thereof, min. period 3 months (0,45%), min €30	
Extension commission	0,15% for every additional month or part thereof	
Issuance / Extension commission of Letters of Guarantee in favour of Civil Registry and Migration dept.	0,15% per month or part thereof, min. period 3 months (0,45%), min €30	
Amendment fees	€30	
Cancellation commission (before or after the issuance)	€20	
Handling commission / Payment of claim	0,25% min €10 / max €500	
Exchange commission (Collected whenever there is a conversion of currency and replaces Handling commission)	0,50% min €10 - For amounts over €35.000 is reduced to 0,40% min €175 / max €500	
Claim Fee	€75	
Fee for Legal / Consultation services	€20 - €200	At the Bank's discretion

**6.2.2 FOREIGN INCOMING GUARANTEE - ADVISED GUARANTEES (WITHOUT ANY RESPONSIBILITY)**

Advise commission	€50	
Amendment fees / Advising of an amendment	€30	

**6.2.3 FOREIGN INCOMING GUARANTEES - COUNTER GUARANTEES (WITH THE COUNTER GUARANTEE OF OUR CORRESPONDENT)**

Issuance / Extension commission	Differentiation of issuance / extension commission according to the Bank / Country risk involved	
Amendment fees	€30	

**6.2.4 SHIPPING GUARANTEES / LETTERS OF UNDERTAKING (FOR LETTERS OF CREDIT AND BILLS FOR COLLECTION)**

Issuance commission	€50	
Endorsement of Airway Bills	€20	

**6.3. BILLS FOR COLLECTION**
**6.3.1 INCOMING AND OUTGOING COLLECTIONS (Documentary Bills)**

Collection commission	0,20% min €20 / max €90	
Amendment fees / Cancellation	€20	
Handling commission	0,25% min €10 / max €500	
Exchange commission (Collected whenever there is a conversion of currency and replaces Handling commission)	0,50% min €10 - For amounts over €35.000 is reduced to 0,40% min €175 / max €500	
Protest fees	Min €30	
Acceptance Guarantee / Extension Commission	0,15% per month or part thereof, min. period 3 months (0,45%), min €30	
Acceptance Fee	€20	
Advice of Fate	€20	

## 7. OTHER SERVICES

### 7.1 CERTIFICATES

Certificates of balance and interest	€5	Per certificate
	free of charge	Through eBanking (once implemented)
Other certificates	min €5 / max €50	Depending on the work involved
Auditors Certificate	€20	Physical Persons, per certificate
	€55	Legal Entities, per certificate
	€30	Per certificate for additional information
Bank Reference Letter	€35	Upon issuance
Financial information to Trustees/ Administrators/Executors about their customers	€40	

### 7.2 INCOMING CHEQUES FOR COLLECTION

Transaction fees	€40	
Amendment fees	€30	
Handling commission	0,15% min €10, max €400	
Return of Unpaid Cheque	€35	Per cheque

### 7.3 OTHER COMMISSIONS & CHARGES FOR CHEQUES FOR COLLECTION

Investigation fees	€15	
SWIFT charges	€15	

### 7.4 OTHER

Search for Individuals and Businesses - see Note 4	€30 - €80	At the discretion of the Bank (Depending on the cost/work involved)
Coin counting at the counters	Free of charge	For amounts up to €50
	1,00%, min €5 per counting	For amounts over €50
Mail returned to the bank due to incorrect customer address	€5	For each envelope

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Copies of vouchers, cheques etc.	€10	Per date for the last 12 months
	€30	Per date for periods preceding the last 12 months
Copies of documents upon customer's request (e.g. guarantee)	€20	Per document
Safe Deposit Box	€80	Small size, per year
	€100	Medium size, per year
	€120	Large size, per year
	Free of charge	For the first 4 Customer visits
	€10	Per visit for any additional visit
Courier Charges	€10	Domestic
	€60	Abroad
Utility bill / Tax payment over the counter	€2	Per bill
SEPA Direct Debit	€1	Non execution due to insufficient funds.

**8. DEBIT CARDS**
**8.1 ANNUAL SUBSCRIPTION**

Mastercard - Individual Classic	€10	Main Cardholder
	€5	Additional Cardholder
Mastercard - Individual Platinum	€60	Main Cardholder
	€40	Additional Cardholder
Mastercard - Business Platinum	€80	For each Cardholder

**8.2 SERVICE CHARGES AND ADMINISTRATION FEES**

Card Renewal	€10	
Card Re-Issue	€10	
PIN Re-Issue	€10	
Cash withdrawal fees in Euro from the Bank's ATMs in Cyprus	Free of charge	
Cash withdrawal fees in Euro from ATMs of other banks in Cyprus and Eurozone	Free of charge	
Cash withdrawal fees: - In Euro from any ATM abroad (except Eurozone) - In a currency other than Euro from any ATM in Cyprus and abroad	3,33% min €4	

**COMMISSIONS AND CHARGES TABLE**

<b>Administration Fees (Currency Exchange Services)</b> - see Note 5	<b>3%, min €0,50</b>	
<b>Cash Advance Fee</b>	<b>3,33%, min €5</b>	Per transaction For transactions carried out by the Bank's Debit Cards at any non – ATM device outside Cyprus.

**Notes:**

1. This charge does not include certain accounts which are solely used for the creation/renewal of fixed deposits.
2. **Foreign Exchange Commission (excluding Trade Finance Services)**  
Foreign Exchange Commission is charged whenever there is a conversion relating to payments (outward / inward) or to other services between two different currencies (including Euro).  
**For all currencies: 0,40%, min €5 / max €400**
3. The Bank accepts instructions for outward payments through SEPA in Euro up to €500.000.
4. For the cases where VAT is applicable, it shall be applied over and above the official Bank's charge.
5. Administration Fees (Currency Exchange Services) are charged when the transaction is performed in a country where the currency is different from Euro.
6. It is noted that the abovementioned accounts will continue to bear interest rate in accordance to the Bank's pricing policy from time to time, depending on the account type.
7. Additional information for specialised banking activities may be provided, upon request, by any Branch/Unit of cddb bank.