

## **APPLICATION FOR CDB E-BANKING**

(for Companies / Partnerships / Provident Funds and other legal entities)

Instructions to complete the application form:

- Read the Terms and Conditions carefully, available at www.cdb.com.cy under "e-Banking"
- The definitions for the meaning of words and phrases included in the application are explained in the Terms and Conditions.
- Complete all paragraphs and indicate your selection in all required sections.
- Make sure that you have read and agree with the Declaration (at the end of the application) and that authorized Users
  involved in your application have read the Personal Data Statement (also at the end of the application) and that they
  agree with and have signed the said statement and consent.

## PART A: DETAILS OF ACCOUNT HOLDER

Legal Entity Nam	e							
Registration No				CIF (For Bank use)				
PART B: AUTHORIZED PERSONS (USERS): Please complete the details of the natural persons to be authorized to ha				zed to have				
	to the e-banking service				and/or inqui	iries *		
B.1. PERSONAL	DETAILS FOR AUTHO	RIZED PERS	ONS (USERS)	*				
015	USER 1		U	SER 2			USEI	R 3
CIF (For Bank use)								
(FOI Dalik use)								
Forename:								
Surname:								
Identity Card /								
Passport No:								
Mailing Address:								
Date of birth:								
Mobile No:								
Email:								
<b>USER IDs</b> : State if you wish the authorized persons to use their existing User IDs to access your accounts or new User IDs are required. <u>Existing User IDs are allowed only if</u> they are given to Users as authorized persons of Legal Entities (and not for the access of Users, as individuals, on their personal Accounts)								
New User ID (please indicate your selection)	YES / NO	1	☐ YES / ☐ NO		0	☐ YES / ☐ NO		NO
If you selected NO, please state the existing User ID								
B.2. ACCOUNTS TO BE CONNECTED - ACCESS LEVELS/SERVICES PROVIDED:								
Please indicate y	our selection							
		US	ER 1		USER 2		U	SER 3
		ACCOL	INTS TO BE C	ONNEC	TED			
Connection of <u>all Accounts</u> you maintain with the Bank?		☐ YES / ☐ NO		YES / NO		YES /	□NO	
If you answered I	NO, then please ints to be connected:							
Automatic Connection of all new/future Accounts?		YES / NO			YES / NO		YES /	□NO
ACCESS LEVELS/SERVICES PROVIDED								
'All Services/Full Access' to User(s), for the present/future Accounts as you have indicated above?**		YES /		☐ YES / ☐ NO		0	☐ YES /	□ NO

• If you answer Yes, then the User will be given the transaction right 'Create & Authorise' (includes View access) which allows User to execute solely transactions.

• If you answer No then the User will be given only the transaction right 'View'

For a different access set-up: Please refer to the Note below on 'Multiple Signatures Scheme'\*\*\*

## \*\* TYPES OF ACCESS LEVELS:

- Inquiries (View Only): Access to perform inquiries, ie. retrieve information via 'cdb e-Banking', such as account transactions, the balance of an account, cheque imaging, chequebook ordering process etc. This access level can be combined with 'View' or 'Create' transaction rights under Multiple Signatures Shemes.
- All Services / Full Access: Access to perform inquiries <u>and</u> to carry out transactions, such as Fund Transfers, External Payments etc. This access level can be combined with 'Authorize' or 'Create & Authorize' transaction rights under Multiple Signatures Schemes.

**NOTE:** The services mentioned in this application are indicative only and do not constitute an exhaustive list of Services offered via cdb e-Banking. Services that may be introduced in the future will be offered automatically to the Authorised Persons (Users).

## \*\*\*MULTIPLE SIGNATURE SCHEMES:

If you wish for services (eg. Funds Transfer, External Payments etc) via cdb e-Banking to require a **multiple signatures scheme** (eg. the transactions are to be performed by two or more of the above Users and not solely), please complete an application for **Access Levels of Multiple Electronic Signatures for cdb e-Banking**. The instructions that are given by you therein shall prevail to those given under article B.2. above.

## B.3. SECURITY DEVICE PREFERENCE AND DAILY LIMITS FOR TRANSFERS AND PAYMENTS

# **B.3.1. SECURITY DEVICE (SD) PREFERENCE:**

In case that the "Access Levels/Services Provided" of an Authorized Person (User), relates to "All Services/Full Access" or the right to 'Create' transactions is to be given under the 'Application for access levels of Multiple Signatures', then you will need to obtain a Security Device (Device Producing One Time Passwords).

- There are 2 types of 'Devices Producing One Time Passwords' which can be used to effect Fund Transfers, External Payments and other services for the connected accounts via cdb e-Banking.
  - <u>Type SD1 Soft/Mobile Token</u> Customer's own eligible mobile is used where a specific application will need to be installed thereon for producing One Time Passwords (OTPs)
  - Type SD2 Hard Token:

This is a Security Device which is provided by the Bank, as a <u>Hard Token</u>, to the customer that produces OTPs and will be charged with the prevailing charge at the

• The Authorised Persons who are <u>not to</u> obtain a Hard Token (SD2) will be given a One-Time 'Activation PIN' (log in OTP or Mobile OTP), which will be used during their first 'log in' to activate their cdb e-Banking access.

on on most of the state and a state and the						
	USER 1	USER 2	USER 3			
SECURITY DEVICE PREFERENCE						
Please tick which security device you prefer see Note 1	Soft/Mobile Token (SD1) / Hard Token (SD2)	Soft/Mobile Token (SD1) / Hard Token (SD2)	Soft/Mobile Token (SD1) / Hard Token (SD2)			
For Internal Use: Log in OTP (for 'no device'	Ref or S/n	Ref or S/n	Ref or S/n			
or for 'mobile token') or S/N of 'Hard Token'	Issuing branch	Issuing branch	Issuing branch			
DELIVERY OF 'SECURITY DEVICE' OR 'ONE TIME ACTIVATION PIN'						
Collection from the Branch or Bank's Unit where this application is submitted	☐ YES / ☐ NO	☐ YES / ☐ NO	YES / NO			
If you answered No, then please specify different secure arrangements for the collection						

Note 1: By selecting 'Hard Token/s' (SD 2) as the preferred Security Device/s, you authorize the Bank to debit any of your accounts, maintained with the Bank, with the relevant charge for the Hard Token/s.

<u>Disposal of Security Devices:</u> A security device is considered an Electrical/Electronic equipment and should not be disposed of as normal household waste. The Bank has developed a process for the collection and handling of the security devices that it provides to customers (Type SD 2). For more information, please visit our website at <a href="www.cdb.com.cy">www.cdb.com.cy</a> under 'cdb e-Banking'.

<sup>\*</sup> You must be entitled to disclose the above personal details. Please make sure that all Authorised Persons (Users) have read the Personal Data Statement at the end of your application (comprising the briefing by the Bank regarding their personal data and the statement and consent by the data subject) and that they agree with and have signed the said statement and consent.

#### **B.3.2. DAILY TRANSACTION LIMIT PER ACCOUNT**

Please complete the preferred limits, otherwise the Default daily limit per account will be applied by the Bank

DAILY TRANSACTION LIMITS PER ACCOUNT					
Default limit set by the Bank	€ 500,000				
Limits set by Customer	Unlimited				
	☐ € and amount in words				
DART C. DECLARATION					

#### PART C: DECLARATION

- I/we, the above account holder(s), submit this application for cdb e-Banking and I/we declare that I/we have read, understood and agree to be bound by the Terms and Conditions available at <a href="www.cdb.com.cy">www.cdb.com.cy</a> under "e-Banking", "cdb e-Banking Terms and Conditions". I/We also agree with the Declaration of the Personal Data Protection form as it appears on the same website, which I/we have read and understood.
- I/we acknowledge that instructions accepted by the Bank from the Authorised User are accepted solely at my/our own risk and the Bank is not liable for any actions taken in accordance with instructions given pursuant to the present application and/or Declaration and/or authorisation.
- I/we confirm that the information given in this application is accurate, true and complete.

## Notes:

- i. If the applicant is a company, the person authorized by the Board of Directors should sign the application
- ii. If the applicant is a partnership, all partners should sign the application
- iii. If the applicant is a Trade Name, the owner of the Trade Name should sign the application. If the owner of the Trade Name is a Company, then the person authorized by the Board of Directors of the Company should sign the application.

Date	
Signature	
Signature	
Signature	
Signature	
	Signature Signature Signature

FOR BANK USE ONLY					
Application receipt date		E-Banking Admin			
CIF(s)		NEW USER ID(s)			
DP checking		USER 1			
Signature(s) verified by		USER 2			
Branch		USER 3			
Prepared by		Processed by			
Approved by		Checked by			
Date:		Date			

## RESOLUTION

		N2552511511	Date	9	
To: 1	The Cyprus Development Bank Publ	ic Company Ltd («the Bank»)			
	Sirs,				
	nereby inform you that at a meeting	of the Board of Directors/the Managem	nent	Committee/the General Partner	
the fook	ζ.		d in f	(date) he Company's /Fund's/ Partnership's minute	
it wa	s resolved that:  The Company/Fund/Partnership of	will submit an application to the Ran	k fo	the provision of e-banking services (cdb e-	
١.	Banking).	wiii submit am application to the ban	K IO	the provision of e-banking services (cub e-	
2.	fully agrees with them.	e Company/Fund/Partnership has studied the terms and conditions of the Bank's relevant applications and accepts and by agrees with them.			
3.	All documents which should be signed by the Company/Fund/Partnership in relation to the provision of cdb e-Banking, including inter alia the documents for specifying the access levels to the accounts maintained with the Bank, which are given to the following authorized person(s), shall and /or have been signed by				
4.	The Company/Fund/Partnership authorizes as Users for the cdb e-Banking the following natural persons (Authorised Persons) and appoints them to receive the respective User ID(s), Password(s) and the Device(s) Producing One Time Passwords (where applicable) and hereby authorizes them to use the cdb e-Banking, as Users, in order to operate the accounts of the Company/Fund/Partneship and/or utilize all available Services of cdb e-Banking according to the instructions given in the application form for cdb e-Banking and in the application for Access Levels of Multiple Electronic Signatures for cdb e-Banking. The Bank is hereby authorized to execute the instructions of the Authorised Person(s) specified in this paragraph.				
	User 1: Name	ld. C	Card	/Passport No	
	User 2: Name	ld. C	Card	/Passport No	
	User 3: Name		Card	/Passport No	
5.	This resolution does not affect any other resolution(s), instruction(s) or mandate(s) given or to be given to the Bank in relation to any account, loan or other facility present or future.				
6.	The Company/Fund/Partnership shall inform the Bank from time to time of any changes in the Authorised User and/or of any amendments and/or additions to the present application.				
7.	The Bank shall be informed immediately of any changes in the composition of the Board of Directors/Management Committee/General Partner and the Company's/Fund's/Partnership's secretary and of any changes in the Memorandum and Articles of Association/Partnership Deed of the Company/Fund/Partnership.				
8.	This resolution shall be communicated to the Bank and shall remain in force and shall be binding and valid until a new amending resolution of the Board of Directors/Management Committee/General Partner certified by the Secretary and Chairman as true copy is communicated to the Bank.				
Com Fund there	certify that the above is a tru mittee/Partnership herein above me d/Partnership officials as they appea		nges on	(date) nor have	
on		(date)			
	Director(s) Name and	Signature		Secretary Name and Signature	
				Stamp	