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| **SUPPORTING DOCUMENTATION SUBMITTED TO THE BANK – PHYSICAL ENTITIES**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Documentation** | **Yes/No** | | **Comments** | | | **Physical Entities** | | | | | | 1. **Employees** | | | | | | Original payslips of last 3 months  If no payslip, then Social Insurance statement | |  | |  | | Account statement where the salary is deposited, last 6 months | |  | |  | | Latest Tax declaration/statement | |  | |  | | KPOS | |  | |  | | Search of immovable property | |  | |  | | 1. **Self-employed** | | | | | | Tax declaration form (TD.1), last 2 years | |  | |  | | Temporary Tax payment, last 12 months | |  | |  | | Social Insurance statement, last year | |  | |  | | Account statement, last 6-12 months | |  | |  | | If applicable, the latest Audited accounts and Management accounts/Trial Balance for the current year | |  | |  | | If applicable, VAT statements submitted - period: last 12 months | |  | |  | | KPOS | |  | |  | | 1. **Directors/Shareholders of legal entities** | | | | | | Latest Audited accounts | |  | |  | | Management accounts and/or Trial Balance - period: Up to 15 months | |  | |  | | Tax declaration | |  | |  | | Payslip or Social Insurance statement for the present year | |  | |  | | Account statement, last 3 months | |  | |  | | KPOS | |  | |  | | **General notes** | | | | | | Proof for any other stable/recurrent income (rent, dividends), e.g. latest Tax declaration, account statement where the said income is deposited etc | |  | |  | | Evidence on regular expenses (e.g. utility bills, sewerage costs, municipality expenses etc), last 3-6 months | |  | |  | | Credit card statements | |  | |  | | Insurance policy statement | |  | |  | | Other documents | |  | |  | |